

## **Guidance for carriers: “Necessary steps for the transit of sanctioned goods through the territory of Russia to third countries using electronic navigation seals”**

### **Registration of the Carrier in the System**

For the transportation of sanctioned groups of goods carriers must be registered in the Information System of the sealing operator. User registration in the information system of LLC "CRCP" is free of charge.

The list of data required to be indicated by the Carrier in order to receive Company's services depends on the type of services offered and may be related to data about the Carrier, Forwarder/ Consignee and transportation details.

It is possible to register in the System:

- at the System website through user's Personal Account <https://transit.crcp.ru/login>
- at User Service Offices located at automobile crossing points along the state border of the Russian Federation and stationary checkpoints.

### **Formation by the Carrier of services order**

In case of sanctioned goods transport, the Carrier shall provide the Sealing Operator with information of the transport to the Sealing Operator listed in the register published on the official website of the Ministry of Transport of the Russian Federation at least 2 hours prior to entry to a border crossing point of the Russian Federation or to a stationary or mobile checkpoint.

The Sealing Operator regards the provided information as a service order.

Information to be provided by an Automobile Carrier to the Sealing Operator:

- automobile carrier name;
- type, registration state and plates of the vehicle, trailer, or semitrailer used for automobile transport;
- email and mobile phone of the vehicle driver;
- codes of goods transported by the EAEU Foreign Economic Activity Commodity Nomenclature (minimum 10 characters);
- country of origin of transported goods;
- departure country of transported goods;
- destination country of transported goods;
- scheduled date of entry to the Russian Federation;
- scheduled date of exit from the Russian Federation;
- automobile border crossing point of entry to the Russian Federation;
- automobile border crossing point of exit from the Russian Federation;
- required number of electronic navigation seals.

Information to be provided by a Railway Carrier to the Sealing Operator:

- railway carrier name;
- number of the rolling stock unit (if available);
- email and mobile phone of a railway carrier officer;
- codes of goods transported by the EAEU Foreign Economic Activity Commodity Nomenclature (minimum 10 characters);
- country of origin of transported goods;
- departure country of transported goods;
- destination country of transported goods;
- scheduled date of entry to the Russian Federation;

- scheduled date of exit from the Russian Federation;
- railway border crossing point of the Russian Federation, or the checkpoint at the railway station of entry to the Russian Federation;
- railway border entry point of the Russian Federation, or the checkpoint at a railway station of exit from the Russian Federation;
- number of required electronic navigation seals.

ATTENTION: carrying out transportation without providing the above information in full is not allowed (the customs authority is entitled to decide on the return of goods from the territory of the Russian Federation).

### **Conclusion of the Paid Service Contract**

When registering the Carrier, a Paid Service Contract shall be concluded with it.

When registering in personal account, the Carrier shall mark its consent to the Offer Fee-Based Service Contract (link to the Offer Contract) that the system will request.

When registering in a service office, an employee of the Sealing Operator prepares hard copy of the Paid Service Contract that shall be signed by the Carrier. A scanned copy of the contract is stored in the system of the Sealing Operator.

### **Mandatory payment for the use of electronic navigation seal**

Services of the Sealing Operator are paid in advance of service provision according to the submitted service order.

Payment can be made by a credit card from the user's personal account or in a user service office, or by a bank transfer according to the bank details of the Sealing Operator payment details.

### **Entry to border crossing points of the Russian Federation or to checkpoints (Annex 2)**

After a vehicle or railway rolling stock used for sanctioned goods transport enters the Russian Federation, a decision to use, apply, and activate electronic navigation seals is made by an officer of the customs body at road or railway border crossing points of the Russian Federation, or by an officer of the Federal Service for Supervision of Transport at a stationary or mobile checkpoint or a railway station checkpoint, upon inspection of the relevant documents.

After all relevant decisions are made, an authorized employee of the Sealing Operator issues an electronic navigation seal acceptance certificate and a reporting voucher for automobile transport.

After the issue of documents, the Sealing Operator employee applies electronic navigation seal and activates it in the System.

A reporting voucher is issued after applying electronic navigation seals:

1. By an official of a customs authority at a border crossing point;
2. By an official of the Federal Service for Supervision of Transport at a stationary or mobile checkpoint.

### **Implementation of international transit transportation in the territory of the Russian Federation**

In the process of international transit transportation through the territory of the Russian Federation, deliberate damage, deliberately false information on the use of electronic navigation seals provided by the carrier, obstruction of signal transmission and unlocking of electronic navigation seals, including damage to the locking cable, are not allowed.

In case of violation of the approved procedure for international transit traffic of “sanctioned” groups of goods:

1. The reporting voucher will be canceled; the driver of the vehicle will be liable in accordance with the Code of Administrative Offences of the Russian Federation;
2. The customs authority has the right to decide on the return of goods from the territory of the Russian Federation.

**Exit from the Russian Federation via border crossing points**

After a vehicle or railway rolling stock exits the Russian Federation, an officer of the customs body at a border crossing point of the Russian Federation or an officer of the Federal Service for Supervision of Transport at a stationary or mobile checkpoint makes a decision to deactivate electronic navigation seals. An authorized employee of the Sealing Operator removes and deactivates the electronic navigation seal in the System.

The carrier must hand the reporting voucher over to the official. In case of leaving the territory of the Russian Federation without following the established procedure, including failure of the driver of the vehicle to return the reporting voucher, the driver is liable in accordance with the Code of Administrative Offences of the Russian Federation.

When leaving the territory of the Russian Federation, the Sealing Operator checks the integrity, generates and signs the return certificate for the electronic navigation seal.